



**Washington State  
Department of Transportation**

**Lynn Peterson**  
Secretary of Transportation

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November 3, 2015

Ms. Taira Anderson  
MRSC Rosters Coordinator  
Municipal Research and Services Center of Washington  
2601 Fourth Avenue, Suite 800  
Seattle, WA 98121-1280

**RE: MRSC Rosters Advertisement**

Dear Ms. Anderson:

We have reviewed MRSC's request for determination of eligibility for the biannual legal notice to be advertised on January 1, 2016. After review of the legal notice posting and registration criteria, we concur that the biannual legal notice meets federal requirements as outlined in Chapter 31 of the Local Agency Guidelines for the Small Public Works Rosters and Consultant Rosters, and therefore is approved for use on such projects receiving federal funds from the Washington State Department of Transportation, Local Programs, for the ensuing six month period following the advertisement.

Implementation shall be subject to the requirements of RCW 39.04.155, Chapter 39.80 RCW and Chapter 31 of the Local Agency Guidelines.

MRSC may proceed with posting its legal notice as long as all the agencies that have applied to utilize this Roster are included in the advertisement, and provide as a service to subscribing agencies for their federally funded public works and consultant projects.

We do not approve the biannual legal notice for Vendor Rosters.

Sincerely,

David Mounts  
Project Development Engineer  
Local Programs

DM:ac

cc: Ed Conyers, Northwest Region Local Programs Engineer, MS NB82-121